



MILLARVILLE RACING & AGRICULTURAL SOCIETY

OPERATIONS MANAGER

The Millarville Racing and Agricultural Society (MRAS) seeking a part-time Operations Manager for our not-for-profit organization. For more than a century, the MRAS has taken great pride in hosting a variety of farmers' markets and events which attract thousands of visitors to our rural community. In addition, MRAS hosts a wide variety of youth and adult clubs and activities in support of our vision to build community spirit.

The Operations Manager will be responsible for the successful oversight and management of the MRAS according to the strategic direction set by its Board of Directors and in accordance with its Mission, Vision, and Values. This role reports to the Board of Directors, provides them with regular updates and is responsible for the supervision of staff and works with volunteers to ensure the efficient and effective management of the society's operations, including administrative and financial management, fund development, human resources, and community-oriented initiatives.

One of the key responsibilities of the Operations Manager is to analyze and measure current activities and revenue streams and identify areas to grow revenues, increase facility utilization and streamline operations in alignment with the MRAS vision.

If you feel you have the ability to meet the expectations of this role, please forward your resume to Barb Parker at mras2021vp@gmail.com by Feb 3, 2023.

We encourage you to check out our website at <https://www.millarvilleracetrack.com> to learn more about our organization, facilities and the many events and activities offered at the MRAS.