



Summer Maintenance/Groundskeeper Job Description (updated March 23, 2023)

Position Summary:

Millarville Racing and Agricultural Society (MRAS) is looking for hardworking, responsible, **University or High School Student** interested in Full Time (35 hours per week) seasonal employment consistent with the Canada Summer Jobs Program. More than 1 position may be filled from this posting.

Duties and Responsibilities:

Duties to include, but are not limited to:

Facility Maintenance:

- General clean-up.
- Daily maintenance duties.
- Outdoor work in all weather.
- Attend to garbage receptacles and washrooms.

Groundskeeping:

- Lawn maintenance.
- Campground site cleaning and preparation.
- Painting.
- Other tasks as assigned

Skills and Qualifications:

- Working knowledge of Microsoft Office.
- Excellent communication and interpersonal skills.
- Valid Alberta Drivers License; safe driving record; and proof of insurability.
- Must be a self-starter, able to work independent, efficiently and keep on task.
- Must be able to work in a team environment, take work direction from others and work within a diverse group of people.
- Comfort and proficiency with lawn maintenance equipment is an asset.

Physical Demands

- This position demands sufficient physical strength and agility.
- Individual must be able to lift a minimum of 50 pounds.

Work Hours/Schedule

- Base of thirty five hours per week during summer season (May-September) with core business hours of Monday to Friday 9 am - 4 pm. Additional work hours expected on market Saturdays (mid-June through September) and on event weekends throughout the summer as requested.